

Society Rules of Procedure

1 Governance

The Society shall be led by the governing Council (committee) of 18 members elected on a rotational basis by members of the society. Council members will be elected for 4 years and will be eligible for re-election if they so desire, and have been nominated for re-election. Members may nominate other members to contest the positions being vacated on the council annually. In year one 4 members will retire and in year two 5 members will retire and this rotation will be repeated in subsequent years.

In the event of retirement, death or disqualification of a member of the council the council may co-opt a member to serve until the next AGM at which time she/he the co-opted member may put them self forward for election and/or another member may be nominated to contest the position. This member when elected will enter the rotational position of the council member he replaces.

Council members are required to be diligent to their position and consequently if any member fails to attend three consecutive council meetings without excusing himself /herself then that member shall be deemed to have disqualified themselves from the council and a vacancy will occur.

The council will on the first meeting subsequent to the AGM each year elect the officers of the society and form any subcommittees that they deem to be necessary to further the benefit and growth of the society.

The council may co-opt to subcommittees people that they determine have a contribution to make to the society.

2 Presentation/Documentation/Data Protection and Limitations of Liability

A condition of membership is that the member agrees:

- (a) To the Society storing on computer his/her transactions, Herd Book information or any other details, which will be updated/maintained by the Society and or any other Society approved third party.
- (b) To the Society publishing and or supplying any and all information relating to his/her transactions/Herd Book information which the Society or any Society approved third party may choose to publish from time to time.
- (c) Not to alter, change, edit or amend any information presented on documentation supplied by the Society.
- (d) Not to represent themselves, their views, ideas, or documentation as anything other than their own and as a single subscriber of membership to the Society.
- (e) To review all documentation upon receipt, that is supplied by the Society, to ensure that it is correct and complete.
- (f) To return without delay any documentation supplied by the Society upon receipt on finding any document to be incorrect or incomplete.
- (g) To accept all legal responsibility for maintenance and presentation of documentation supplied by the Society related to any and all animals, which the member has registered in the Society's Herd Book.

- (h) To return to the Society any and all documentation upon request from the Society when the Society so chooses, for inspection, review, reissue of that documentation etc.
- (i) To sole liability for any breach of his agreement and where the Society may be liable, it will be limited to:
 - i The replacement of the defective documentation where possible at no cost to the member.
 - ii If the above remedy is not applicable, to refund any fees paid to the Society for any defective documentation.

3 **Membership**

To be admitted a member of the Society by the Board, an applicant shall be

- (a) The owner or part owner in Ireland of a pure bred breeding Parthenaise female eligible to be registered in a Herd Book, within 18 months of joining the Society.
- (b) The breeder of an embryo calf whether male or female provided that the calf parentage be verified by DNA and/or genomic typing to be of parents already registered in the Irish Parthenaise Cattle Breed Society herdbook or in the herdbook of a recognised foreign Parthenaise Cattle Breed Society.
- (c) A herd name that has been used by a member of the society may not be contemporaneously used by another member. The council of the society at their discretion may approve herd name transfers
- (d) Each member shall cooperate with any inspections of the society that the society may call to do as random spot checks etc. from time to time.
- (e) The society shall have the right to maintain a computerised record of member's transactions with the society and have the right to penalise members in breach of procedures vital to the accurate maintenance and integrity of the herd book of the society.
- (f) The society may provide for if they so desire for associate membership of overseas or commercial breeders but these shall not enjoy the full voting rights of full members as under the articles of the society.
- (g) The council of the society may from time to time set or make changes in the fees or penalties for membership, prefix, registration (homebred or imported), late notification penalties, embryo registration, export certification and transfer and any other fees in force.
- (i) It is a condition of membership of the Society that all members join Animal Events and undertake to partake in those elements of the Society's breed improvement programme.
- (j) The Society and its council will at all times act in a non-discriminatory and fair manner when dealing with and adjudicating on disputes between itself and member(s) or adjudicating between members.
- (k) Each person on being admitted a member shall be given a copy of the current Herd Book Rules

4 **Appeals Procedure**

The objective of this procedure is to provide a member who has a grievance with the Society an opportunity to have the grievance examined and resolved at the earliest practical moment and at the most local level possible.

While the matter is being considered under the Appeals Procedure the operation of the Society cannot be interrupted. The person(s) raising the matter shall continue to comply with the rules of the Society during the course of the examination of the matter in question. By doing so he/she will not create any precedent nor will his/her membership of the Society be prejudiced in any way in relation to the matter being processed.

The procedure to apply shall be as follows:

Stage 1

A member who feels aggrieved in relation to any matter pertaining to Society business should, in the first instance, write to the chairman of the Council of the Society, making it clear, that stage 1 of the appeal procedure is being invoked. The Chairman will reply as soon as is reasonably practicable, but in any case within thirty days from receipt of the letter from the appellant.

Stage 2

If the grievance is not resolved at Stage 1, or a reply is not forthcoming from the Council Chairman within 30 days, the member(s) may request in writing, that at their next council meeting the Council allow the member(s) to attend the meeting during the period that the grievance is being considered. The member will be allowed to make an oral submission on the grievance. The Council will then reconsider the issue and must communicate its decision to the appellant within thirty days.

Stage 3

If the issue remains unresolved after stage 2 the member(s) may request an independent hearing. The Council shall grant such a hearing. Appeals at Stage 3 will be heard by an individual or group of individuals with appropriate expertise, agreed by both parties to the dispute. From the date of appointment of the person(s) hearing the appeal, the case will be heard and the decision taken will be communicated to both parties within three months. The person(s) hearing the case will decide on the appointment of costs, as appropriate.

Stage 4

Any dispute that remains unresolved after stage 3 may be pursued by invoking provisions under the legal personality of the Society: ICOS.(1963 Companies Act as well as ICOS)
The Society expects all its members to abide by the rules, regulations and standards established by the Society.